BREACH REPORT

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(date)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(location)

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| --- |
| **Personal data of the person reporting the breach** |
| Name, surname |  |
| Personal ID number |  |
| Workplace (current or former service, work, or contractual relationship with the company) |  |
| Position |  |
| Phone number (notes on contact) |  |
| Personal email or residential address |  |
| **Information about the breach** |
| 1. What breach are you reporting? What is the nature of this breach? |
| 2. Who committed this breach? What could have been the person's motives for committing the breach?  |
| 3. Place and time of the breach.  |
| **Information about the person(s) who committed the breach** |
| Name, surname |  |
| Workplace  |  |
| Position |  |
| 4. Are there other individuals who participated or could have participated in the breach? If so, please specify who they are. |
| 5. Are there other witnesses to the breach? If so, please provide their contact details |
| **Information about the witness(es) to the breach** |
| Name, surname |  |
| Workplace  |  |
| Position |  |
| Phone number |  |
| Email |  |
| 6. When was the breach committed, and when did you learn about it or notice it?   |
| 7. What evidence supporting the breach could you provide to help with the investigation? Please specify any attached written or other data about the breach. |
| 8. Have you already reported this breach to anyone? If so, to whom was it reported, and did you receive a response? If you received a response, please state its essence.  |
| 9. Additional notes and comments.  |
| [ ]  I confirm that I am familiar with the legal consequences for providing false information, and the information I am providing is true.  |
| Date | Signature  |